



G.V.M. GIRLS COLLEGE, SONEPAT

Affiliated to Maharshi Dayanand University, Rohtak

Application Form For The Post of Principal

S.No. _____

Receipt No. _____
(To be filled by the Office)

Date: _____

Paste Latest
Photograph

Note:

1. The last date for receipt of application is _____
2. This application form should be properly filled in.
3. Self attested copies of all certificates/testimonials must be attached. Originals will have to be shown at the time of Interview.
4. Persons in employment should send their application through their employer. They may, however, send a copy in advance but it must be on prescribed form and accompanied by the cash receipt or demand draft
5. A copy of the application form must also be sent to the Dean of Colleges, M.D. University, Rohtak.
6. Self appraisal score according to the Criteria for the Selection of Principal in the Govt. Aided Private Colleges in the State of Haryana which is printed inside this form must be properly filled in & signed by the candidate.
7. Application received after the due date or found incomplete will not be considered.

1. Post applied for : **PRINCIPAL**
Date of Advt. _____ Newspaper _____
2. Name in full (in block letters) _____
3. Father's Name : _____
4. Mother's Name : _____
5. Husband's Name (in case of married women) _____
6. Date of Birth _____ Age - Years Months Days
(as on last date of application)
Place of Birth _____
7. a) Nationality of the Candidate _____
b) Whether belongs to SC/BC of Haryana/PH. (Yes/No.) _____
If yes, Please attach attested copy of certificate.
c) Marital Status : _____
8. Present Postal Address (in block letters) _____

Telephone with STD Code _____ Mobile No. _____
E.mail. ID _____
9. Permanent Home Address _____

10. If you are employed, your present designation. _____
 Name of the Employer _____
11. References : These should be professionally competent persons who are well acquainted with some aspects of the applicant's training, accomplishment, capabilities and character but must not be relations. Two referees should be listed and at least one of them should be the Citizen of India. For applicants having done doctoral or post-doctoral research, the research supervisors must be listed.
- i) Name : _____
 Occupation or Position : _____
 Address : _____
 Contact Number: _____
- ii) Name : _____
 Occupation or Position : _____
 Address : _____
 Contact Number: _____
- iii) Research Supervisor:
 Name: _____
 Designation: _____
 Contact No.: _____
 Address: _____
12. Have you ever been prosecuted, kept under detention, bound down, fined, convicted by a Court of Law or/ and any offence or debarred/disqualified by any university, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this form? If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc, should be given. _____
13. Education Qualifications (from Matriculation onwards):

Exam Passed	Uni./Board	Roll No.	Year of Passing	Marks Obtained/ Maximum Marks	%age of Marks Obtained	Division	Subjects	Distinction (If any)
Matric								
10+2/ Hr. Sec./ Pre. Univ.								
Graduation B.A./B.Sc./B.Com. Others								
Post Graduation M.A./M.Sc. Others								
M.Phil.								

Ph.D.								
Any Other Exam								
NET/JRF/SLET								

14. Merits (a) Topper in Board Examination at 10+2 Level _____
 (b) Gold Medal at UG Level (Stood 1st in the University) _____
 (c) Gold Medal at PG Level (Stood 1st in the University) _____
 (Attach Certificates)

15. Topic of M.Phil. Dissertation _____

16. (a) Topic of Research for Ph.D. _____

 (b) Field of Specialization _____

17. Details of present./previous employment (Teaching Experience)

S.No.	Name of Employer	Designation	Nature of Employment regular/Adhoc/ Contractual	Duration of Appointment		Basic Pay and Allowances Separately	Reason for Leaving
				From	To		

18. List of Publication:

Publication	Number	A	C	D
		Title	Name of the Referred Journals/ Publishers	ISBN/ISSN
Subject Books				
Research Papers in Referred International Journals				
Research Papers in Referred National Journals				

Attach a list of Certificates. Use extra sheets, if required.

19. Research Performance - Research Papers Presented.

Publication	No of Papers	Title of Research Paper(s)	D ISBN/ISSN
National Seminars/ Conferences			
International Seminars/ Conferences			

Attach a list of Certificates. Use extra sheet if required.

20. Co-curricular Activities :

(i) University Youth Festival (Zonal/Inter Zonal) recommended _____

(ii) Debates/Declamation/Quiz/Poetic Recitation/Literary and Fine Arts etc State Level position _____

(iii) NCC (a) C Certificate _____ (b) B Certificate _____

(iv) NSS (National Level) _____

(v) Sports

	Game	Position
National		
Inter University Level		

21. Basic Pay Acceptable: _____

22. Total Experience: Under Graduate Classes _____ Post Graduate Classes _____

23. Period required for joining the post, if selected _____

24. List of Enclosures (Attested copies)

- | | | |
|----------|-----------|-----------|
| 1. _____ | 6. _____ | 11. _____ |
| 2. _____ | 7. _____ | 12. _____ |
| 3. _____ | 8. _____ | 13. _____ |
| 4. _____ | 9. _____ | 14. _____ |
| 5. _____ | 10. _____ | 15. _____ |

I _____ certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein.

Place: _____

Date: _____

(Signature of the Candidate)

CERTIFICATE FROM THE EMPLOYER, IF ANY

The application of Ms./Mrs _____ who is presently working as _____ in _____ Department/Organization is forwarded and recommended for consideration. In case she is selected in Gita Vidya Mandir Girls College, Sonapat, she will be relieved from her present position on _____ notice.

Place: _____

Date: _____

Signature of the Head of
Institute/Organization